

Ad Hoc Design Review Board Minutes - Special Meeting

Wednesday, September 22, 2004
7:30 PM – Conference Room A
Ellington Town Hall

Members Present: Michele Beaulieu, Robert Dawson, Anthony Gallicchio, Ken LaForge and Nancy Way

Other Present: Peter Williams

I. Call to Order: Chairman LaForge called the meeting to order at 7:22.

Moved (Way) Seconded (Dawson) and passed unanimously to accept the meeting minutes of Wednesday, September 8, 2004 of the Ad Hoc Design Review Board (DRB).

II. Citizens Form / Public Comments: None

III Old Business

1. Discussion on Ad Hoc Design Review Board's charge

Chairman LaForge handed out a draft of the possible focus design review for review by the board.

Mr. Williams handed out a memo dated September 17, 2004 from the EDC to the First Selectmen and the Build-out analysis.

The board discussed the two major areas of business:

Step one: Define scope of the DRB and establish a review process.

It was determined that the Chairman should contact the P&Z Commission and open-up communications. The details of design review will have to be coordinated closely with P&Z. Their input will be necessary before finalizing any design review process.

Step two: Determine if some possible amendments to the zoning regulation should be forwarded to P&Z for their consideration.

After much discussion, the consensus from the board was that a general statement of design standards for the town of Ellington needs to be developed. Chairman LaForge will put together something for the next meeting after reviewing the build-out analyses and other town's requirements.

2. Set Special meeting schedule

Mr. Williams will set up a schedule of DRB meetings that will be two weeks before the scheduled P&Z meetings for review by the board at the next meeting.

IV. New Business:

1. Pending Town Projects

A listing of Projects will be forth coming at the next meeting.

Mr. Gallicchio requested if a copy of Vernon's Design review could be obtained

Mr. Williams will follow up.

Moved (Way) Seconded (Dawson) and passed unanimously to adjourn the meeting at 9:00 PM of the Ad Hoc Design Review Board.

Respectfully Submitted,

Peter Williams